



Meeting Minutes

Parents' Council Annual General Meeting

Tuesday 19th September 2023

7:00 pm – 8:00 pm

AGENDA

Chairperson's Welcome

Treasurer's Report

Principal's Address

CHAIRPERSON'S WELCOME:

The Chairperson, Anne-Marie Lynch, welcomed everyone to the AGM. She introduced the Parents Council Treasurer Noirin Kelleher and Secretary Jenny Sheerin

The Chairperson welcomed the Principal of the school, Caroline Garrett.

The Chairperson then thanked the parents present for their continuing and vital support to the work of the Parents' Council throughout the year. She stressed the importance of this continuing teamwork and collaboration between parents, the Council, and the School.

A powerpoint slide show was presented ([link](#)) with examples and photos of parents council activities over the past year.

The Chairperson outlined the composition and function of the Council. There are representatives on the Council from all the year groups. The Parents' Council works hard throughout the year to support the Principal and the school. She explained that two parent representatives also sit on the Board of Management, having been elected by the parent body for a three-year term, providing a link between the Parents' Council and the Board of Management. Currently these are Marie Kilmartin and Una O'Brien.

The Chairperson outlined the areas where the Parents' Council support and assist the school, funding raising and support for the new school pitch, the provision of refreshments at information evenings and Parent-Teacher throughout the year, the 6th Year Leave Taking Day, 6th Year and TY Graduation evenings, and hosting the Pre-Debs Reception and supporting the Transition Year School Musical. The Parents' Council also contributes to School policymaking. They review, endorse, and provide feedback to the School on different policy issues

The Chairperson then spoke about fundraising activities. The Christmas Raffle, Bake Sales, Bags to school, Uniform sales and last January our first ever Table Quiz were the biggest fundraisers. The Council seeks support from local businesses who are always very generous in their response.

The Chairperson then invited Noirin Kelleher to present the Treasurer's Report.

TREASURER'S REPORT:

Noirin provided a detailed breakdown of expenditure and income over the last year summaries as follows :

<u>INCOME 2022/23</u>	€
Bake Sale	1,045.20
Christmas Raffle	7,973.22
Table Quiz/Tuck	2,826.08
Musical Raffle/Tuck	3,185.00
Bags2School	834.00
Uniform Sale	1,176.77
Sponsorship/Donations	1,850.00
Concert Tickets Sale	826.12
Total Raised	<u>19,716.39</u>
<u>EXPENDITURE 2022/23</u>	3,622.93
(tuck shops, school events, musical makeup, ticket books, SumUp card reader x 2, etc)	
TOTAL TRANSFERRED TO COLLEGE	15,185.00
CURRENT BALANCE 19/09/2023	1,675.60

The Chairperson then handed over to the Principal, Caroline Garrett, for her report.

PRINCIPAL'S ADDRESS:

Caroline Garrett welcomed everyone to the meeting. She thanked the members of the PC for their work in supporting her role, the teachers and the school. She also provided updates on key initiatives including the current building of the new school pitch which the Parents Council had been actively engaged.

The Principal commented that serving as a member on the Parents' Council in her own children's school provided her with an invaluable insight into the way the school was run, and her children saw her commitment to their education and their school. The Principal encouraged those present to consider becoming involved in the Parents' Council.

In conclusion, the Principal invited those present to attend the Question & Answer session to follow. She wished those present and their sons a very successful year in Oatlands.

CONCLUSION

The Chairperson thanked the parents present for attending and said the Parents' Council are always open to new members joining. The council meets once a month and seeks active contribution from the members.

There is also an active volunteer list for any parents who are interested and available to support particular events - our sons are always happy to see their parents involved with the school. The parent council also facilitates a whatsapp group for the parents in each year.

Attendees were encouraged to follow the Parents' Council and keep up to date with news and events on our Instagram account **@oatlandspc** or contact us via the Parents' Council email or contact details which are available on the school website

THE MEETING THEN CONCLUDED